



**NORTH YORKSHIRE COUNTY COUNCIL - CONSENT AND MEDICAL INFORMATION
FOR EDUCATIONAL OFF-SITE VISITS AND ADVENTUROUS ACTIVITIES**

Details of the visit or activity

| | |
|----------------------------|---|
| Bikeability | National Standard Cycle Training |
| Location | |
| Date of visit/activity | w/c 9.11.2020 |
| Nature of activities | On road cycle training |
| Venue/provider information | http://www.northyorks.gov.uk/article/25584/95-Alive |

Transport

Meet at Venue (School)

Details of participant

| | | | |
|---------------|--|----------|--|
| Surname | | Address | |
| Forename | | | |
| Date of birth | | | |
| Gender | | Postcode | |

Emergency contact telephone details

| | | | |
|-------------|--|---------------------|--|
| Name | | Relationship | |
| Home Tel. | | | |
| Work Tel. | | Alternative Contact | |
| Mobile Tel. | | | |

Doctors Information

| | |
|---|----------------|
| Doctor | Tel No. |
| Address | |
| <p>If the participant has a medical condition, please discuss with your doctor and inform your Bikeability contact before completing the form. This would not normally exclude someone from participating in an off-site visit or activity. It is important that sufficient necessary medication is brought on the visit and that the Visit Leader is made aware of this in good time.</p> | |

Medical and Behavioural Information

| | | |
|--|----------------------|---------------|
| Please answer Yes or No to each statement about the participant | Please delete | |
| Has the participant had any serious illness within the last two months? | Yes/No | |
| Is the participant recovering from an accident, injury or broken limb? | Yes/No | |
| Does the participant have epilepsy, seizures, convulsions or absencing? | Yes/No | |
| Diabetes? | Yes/No | |
| Asthma? | Yes/No | |
| Heart condition? | Yes/No | |
| Any allergies, including historical reactions to medication? | Yes/No | |
| Any medical including historical, behavioural or other condition which may have an impact? | Yes/No | |
| Is the participant taking any medication? | Yes/No | |
| <p>If the answer to any of these questions is yes or if there is any other relevant information which will enable us to support and care for the participant during the visit, please give details here or attach further information.</p> | | |
| Has participant had a tetanus injection? | Yes/No/Unknown | Date if Known |
| Do you consider the participant to be medically fit to take part in the training course? | Yes/No | |

Medical Treatment during the visit or activity

Participants sometimes need treatment for minor conditions such as headache and grazes. If the participant regularly uses non-prescribed medication, please consult your Visit Leader beforehand.

I give consent for the Visit Leader to administer Emergency First Aid treatment

YES/NO

Consent

I consent to the participant attending this educational off-site visit or activity provided by North Yorkshire County Council. I have received full information about the itinerary and programme, understand the nature of the visit and agree to the participant engaging in all the activities described. I understand that the programme may be changed by the Visit Leader in conjunction with any external provider due to weather or for other reasons. I also understand that the participant must adhere to the code of conduct and behaviour as set out by the Visit Leader

The information I have provided in this form is accurate at signing and I agree to NYCC adding this information to their electronic management information systems and agree to inform the Visit Leader as soon as possible of any changes between now and the start of the visit.

I agree to the participant receiving medication/treatment as instructed above and to them receiving any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities. (Please delete and initial any of the above you do not wish to give consent to).

| | | | |
|-------------------------------|--|-----------|--|
| Name of Parent/Guardian/Carer | | Signature | |
| Relationship to Participant | | Date | |

Consent to use images or photography.

North Yorkshire County Council uses still and video images both for teaching purposes and for the purpose of publicity information both in hard copy and electronic media. Collections of images may also be provided for groups at the end of visits as a memento.

Such images will NOT be used for anything that may cause offence, embarrassment, or distress to a participant and will NOT identify any participant by name unless specific permission is sought at the time and no record of names will be kept with any stored images unless specific permission has been sought.

I give consent for North Yorkshire County Council to take, store, and use images of the participant for the purposes described below. Please delete

Images being used for memento purposes for all participants, being distributed on DVD, CD or through secure electronic systems. Yes/No

Images of the participant being used in publicity materials including on-line websites and social media. Yes/No

COVID19

I have read the attached Covid 19 Delivery Protocol and accept the conditions applied during the training course. Yes/No

My child is in the High Risk/Vulnerable COVID19 Category Yes/No

My child is living with someone in the COVID High Risk/Vulnerable Category Yes/No

Name of Parent/Guardian/Carer Signature

Relationship to Participant Date

This form should be completed and signed by the Parent/Guardian/Carer and returned to school

COVID19 Delivery Protocols.

Parents/carers must accept responsibility for the risk of transmission of Covid-19 to their child, complete a thorough bike check, notify school of sanitiser allergies, and identify vulnerable children and children living with vulnerable adults.

Instructors will comply with all current guidelines, operating procedures and risk assessments from Bikeability, NYCC and individual schools.

Social distancing, hand hygiene and cleaning of equipment guidelines will be followed.

Instructors will use sanitizing gel before and after touching equipment belonging to a rider

Instructors will maintain at least 2 metres distance from riders at all times during training unless an accident, injury or illness occurs.

Instructors will be issued with an emergency PPE pack which will be used when social distancing cannot be followed (administering first aid or to assist a pupil who becomes unwell with suspected COVID 19 symptoms)

Instructors will set ground rules on safe distancing, hand and respiratory hygiene and explain the hazards presented to others by not following these guidelines on the course.

Instructors will practise good hand hygiene and wash their hands thoroughly or use alcohol hand rub or sanitizer.

Instructors will supervise alcohol hand rub or sanitizer use by riders during training.

Instructors will stop training if a child becomes unwell during training and notify the school immediately, ensuring they and other pupils maintain at least 2 metres distance from the unwell pupil (or put on PPE if the pupil requires assistance from the instructor) and continue training the other pupils after a teacher has arrived to take the unwell pupil back to school. Instructors will use PPE specified by the school should direct personal care for unwell pupils be required (masks, gloves, antiseptic wipes and aprons will be available to Instructors).

Instructors will stop training if they become unwell during training, notify the school immediately, maintain at least two metres distance from pupils they have been training, and return home after another instructor has arrived to take pupils back to school.

Instructors will keep training cohorts together, ensure riders are in the same groups at all times and not mix riders from different groups before, during or after training.

The same Instructors will stay with the same training cohort at all times throughout the Bikeability course and not mix with other training cohorts or instructors

Instructors will only carry out visual checks whilst giving instruction to riders to check their own helmets and bikes.

Instructors will only make limited adjustments where necessary to meet safety requirements on brakes, seat, and tyres, using sanitiser before adjusting another cycle.

Instructors will not carry personal items belonging to pupils. This will be communicated to school and pupils will have to look after their own individual belongings such as water bottles and clothing.

Instructors will issue a new Hi Viz vest to each child for them to keep – no vests, helmets etc can be shared between riders.

Completed certificates and badges will be placed in a sealed/dated envelope for the school to give to pupils after a period of quarantine.