

## **Gladstone Road Primary School**

### **Policy for Students in School**

We aim to make the students' time at Gladstone Road Primary School as beneficial as possible. We offer high quality teacher and mentor support, a variety of learning opportunities and a supportive staff. As our Mission Statement says, we are "Learning to Succeed" and we expect students to share the same high expectations, values and standards of behaviour that already exist.

### **Benefits to the School**

- Professional development of members of staff involved
- A link with a high-quality teacher training provider
- Mentors experienced in monitoring, observation and feedback techniques.

### **Benefits to Teachers**

- Keep in touch with new methods and innovations in teacher training
- Time to observe their class and work with other classes
- Opportunity to work with smaller groups in greater depth
- Chance to be reflective and positive about their work
- Opportunity for staff development arising from experience of supporting and/or mentoring students.

### **Expectations of Teachers**

- Provide a model of good teaching
- Daily planning meetings with student
- Coaching in teaching skills, assessment and evaluation
- Supporting student
- Meeting with mentor and tutor to discuss student's progress and to assess teaching practice

### **Benefits to Pupils**

- A different perspective on the curriculum
- A different approach and delivery of the curriculum
- Opportunity to work in small groups in greater depth.

### **Benefits to Students**

- Opportunity to work with high quality teaching staff
- Shared experience in the day-to-day reality of classroom and school life
- Quality observation and feedback from experienced mentors
- Opportunity to make links between taught course and school experience.

### **Mentors in School**

The type of mentoring offered at Gladstone Road Primary School is very supportive. We want students to enjoy their time with us and to feel that their teaching practice is a positive experience. Mrs Kate Middleton oversees all the University students in school.

## **Planning**

Students will be provided with a copy of the Medium-Term Plans for the topic(s) to be covered. Students will be expected to attend any year group planning meetings as well as discussing class planning with the class teacher.

## **Student Information Pack**

Each student is given an information pack on their first day in our school which includes the following documents;

Welcome Sheet – Information about our School  
Plan of School  
Safeguarding Summary  
Acceptable Use Policy  
Keeping Children Safe in Education

## **Expectations of Students:**

### **Time of arrival**

Please arrive by 8.45 and use the signing in and out book in the Office.

### **Playground Duties**

Students are expected to share their class teacher's duties.

### **Staff Room**

Students are welcome to use the facilities. Milk is provided by the school but students should bring their own tea/coffee/sugar etc.

### **Staff Meetings**

These take place on Mondays.

Students are invited to attend where appropriate.

### **Photocopying**

There are networked mono and colour copiers located throughout the school which can be used by students for copying and printing.

### **Software**

It is the school's policy not to allow any software to be brought into school from outside sources.(Any queries please see I.C.T. co-ordinator).

### **Dress code**

Smart/casual (no jeans). Students are expected to change shoes and wear suitable clothing for P.E.

### **Smoking**

The school operates a no smoking policy.

### **Illness**

Students are asked to contact school before 8.00 am and leave a message on the answerphone system.

School should be kept informed of longer absence.

### **Children's illness**

If a child becomes ill or has an accident the Teaching Assistant in your classroom will deal with the situation.

In case of any **emergency** make telephone contact with the Office.