

Dear Parents



Autumn Term 2020 Parents Evening Appointments

We have arranged the Autumn Term Parents Evenings as follows: -

Class	Date 1	Times 1	Date 2	Times 2
RB	Wednesday 21st October	12.00 - 2.20	Thursday 22nd October	3.30 - 5.00
RG	Monday 19th October	3.30 - 5.20	Thursday 22nd October	12.00 - 2.20
RR	Monday 19th October	3.50 - 5.30	Tuesday 20th October	12.00 - 2.30
RY	Monday 19th October	3.30 - 5.10	Friday 23rd October	12.00 - 2.20
1B	Wednesday 21st October	3.30 - 5.30	Thursday 22nd October	3.30 - 5.30
1G	Monday 19th October	1.00 - 4.50	Tuesday 20th October	3.30 - 4.50
1P	Tuesday 20th October	3.30 - 5.40	Wednesday 21st October	1.00 - 3.30
1S	Monday 19th October	4.00 - 5.50	Thursday 22nd October	12.30 - 3.20
2B	Monday 19th October	3.30 - 5.50	Tuesday 20th October	3.30 - 5.50
2H	Monday 19th October	3.30 - 5.10	Tuesday 20th October	3.30 - 5.10
2W	Monday 19th October	3.30 - 5.50	Wednesday 21st October	3.30 - 5.50
3C	Monday 19th October	3.30 - 5.30	Tuesday 20th October	3.30 - 5.20
3F	Monday 19th October	4.00 - 6.20	Tuesday 20th October	4.00 - 6.20
3H	Tuesday 20th October	5.00 - 6.30	Wednesday 21st October	12.30 - 3.30
3R	Monday 19th October	4.10 - 5.30	Thursday 22nd October	12.00 - 2.30
4BK	Monday 19th October	3.30 - 6.00	Thursday 22nd October	12.30 - 3.30
4E	Tuesday 20th October	3.30 - 5.00	Wednesday 21st October	12.30 - 4.30
4L	Wednesday 21st October	12.30 - 3.30	Thursday 22nd October	3.40 - 5.10
4T	Tuesday 20th October	1.00 - 3.50	Thursday 22nd October	3.30 - 4.30
5C	Tuesday 20th October	1.00 - 3.50	Friday 23rd October	4.00 - 5.00
5E	Tuesday 20th October	3.30 - 5.30	Thursday 22nd October	3.30 - 5.20
5GI	Thursday 22nd October	1.00 - 3.50	Friday 23rd October	3.30 - 5.50
5R	Monday 19th October	3.40 - 5.50	Wednesday 21st October	1.40 - 3.30
6B	Wednesday 21st October	4.10 - 5.50	Thursday 22nd October	1.30 - 4.10
6F	Monday 19th October	3.30 - 4.10	Tuesday 20th October	1.00 - 3.50
6L	Monday 19th October	3.30 - 5.20	Wednesday 21st October	2.00 - 3.50
6M	Tuesday 20th October	2.00 - 4.30	Wednesday 21st October	3.30 - 5.30

Due to Covid restrictions we cannot hold the meetings in person and will instead be offering a telephone call or video call (via Microsoft Teams) with your child's class teacher.

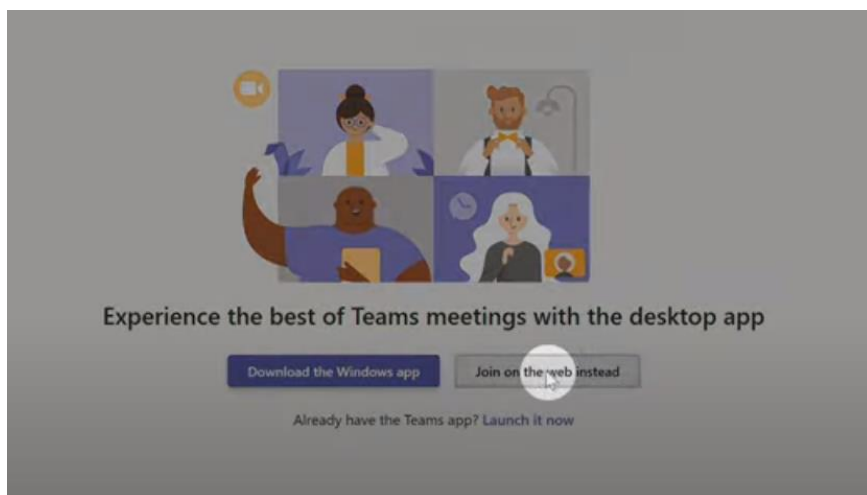
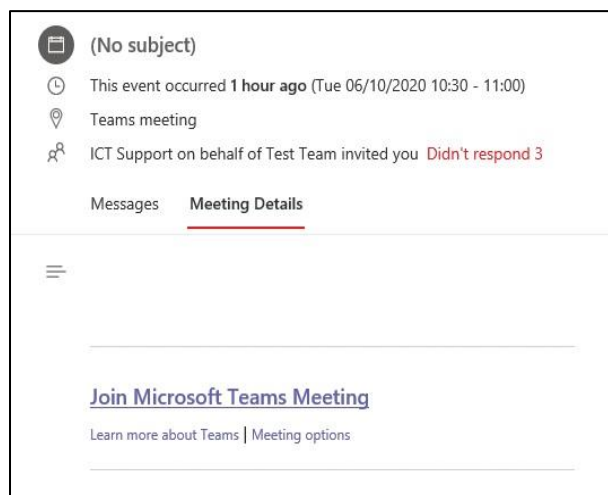
To book a meeting with your child's class teacher:

- 1) Book your preferred time and date on the **My Child At School system / app**. Please do not ask teachers about appointments directly, all appointments must be made on MCAS.
- 2) If you would like a video appointment instead of a phone appointment please complete the form on the school website homepage indicating this and also providing the email address you would like us to send the meeting invitation link to (this will be available from Monday 12th at 9.00am).

NB. If we don't receive this form we will assume you would like to hold the meeting by telephone.

Appointments go live on My Child At School on Monday 12th October at 08:30am. The evenings will not be listed on the system / app until this time. Appointments will be available to book until midnight on Thursday 15th October.

If you are opting for a video appointment you will receive an email invitation from school prior to your appointment time. Within this email will be a 'Join Microsoft Teams Meeting' link. If you click this you can join as a guest. You will not need to log in or have any access codes, but you may wish to download the Microsoft Teams app or web app ready. Alternatively, you can access via normal web browser (internet explorer, google chrome etc).



My Child At School (MCAS):

If you have previously activated your account, please use the same username and password (reminder, the School ID is 11444). If you did not activate your account previously you can contact the school office for activation codes (and instructions if you need them).

If you have more than one child in the school they will all be accessed via one login – you can switch between them in the app or website.

The website address is www.mychildatschool.com and the app is available on iOS and Android by searching for MyChildatSchool.



If you need help getting set up or a reminder of your username (we don't have your passwords) please don't hesitate to give the office a ring.

Reminder: if you have not already done so, you will need to activate your account as soon as possible as ALL PARENTS must book parents evening appointments using MCAS.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G. Johnson'.

Mr G Johnson
Head teacher